CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 13069	**Date: March 13 2025**
	Change Request 13849

SUBJECT: Fiscal Intermediary Shared System (FISS) User Enhancement Change Request (UECR) - Create a New Additional Development Request (ADR) Location Prior Authorization (PA) Claims

I. SUMMARY OF CHANGES: The purpose of this Change Request (CR) is to implement a change to the current ADR process that separates the PA ADRs from the other medical review workload.

EFFECTIVE DATE: July 1, 2025
*Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: July 7, 2025

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:
For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:
One Time Notification

Attachment - One-Time Notification

Pub. 100-20	Transmittal: 13069	Date: March 12, 2025	Change Request: 13849

SUBJECT: Fiscal Intermediary Shared System (FISS) User Enhancement Change Request (UECR) - Create a New Additional Development Request (ADR) Location Prior Authorization (PA) Claims

EFFECTIVE DATE: July 1, 2025
*Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: July 7, 2025

I.   SUMMARY OF CHANGES: The purpose of this Change Request (CR) is to implement a change to the current ADR process that separates the PA ADRs from the other medical review workload.

II.   GENERAL INFORMATION

A.   Background: In the FISS ADR process, claims are suspended to batch location SB6001 until the initial ADR is generated. Currently, SB6001 is used for all medical review workloads.

The Medicare Administrative Contractors (MACs) would benefit from separating the other medical review workloads from the PA claims. A separate ADR location will allow MACs to readily identify claims that are specific to their departmental workload and ensure that PA and MR claims are separated from workload and reporting perspectives. This UECR will enhance the FISS batch ADR process to create a unique location for PA claims.

B.   Policy: There is no policy impact. This change will enhance the existing automated ADR process to separate the medical review workload from the PA claims.

III.   BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
13849.1	FISS shall create a new parameter file to house the PA ADR reason codes.					X				
13849.2	FISS shall create a new batch location for PA ADRs.					X				
13849.2.1	FISS shall move claims to the new batch location and assign a unique reason code, if the ADR Reason is on the PARM.					X				
13849.3	MACs shall update the reason code file for all PA ADR reason codes, ensuring that the	X		X						

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
	calendar days and generate hardcopy indicators are valued.									
13849.4	FISS shall generate the ADR for claims in the PA ADR location.					X				
13849.4.1	FISS shall use the calendar days on the reason code file to determine the due date for requested documentation.					X				
13849.5	MACs shall follow existing ADR processes for moving claims from the ADR location when the requested documentation is received.	X		X						
13849.6	FISS shall identify any reports that utilize status location SB6001 in the selection criteria and determine if modifications are needed to include the new PA ADR location.					X				

IV.   PROVIDER EDUCATION

None

Impacted Contractors: None

V.   SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

VI. CONTACTS

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VII. FUNDING

Section A: For Medicare Administrative Contractors (MACs):
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ATTACHMENTS: 0