

CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 13098	Date: March 27, 2025
	Change Request 9710

Transmittal 1692 issued July 29, 2016, is being rescinded and replaced by Transmittal 13098, dated March 27, 2025, to remove 'Gender' from the background section as required by Executive Order 14168 issued on January 20, 2025, by President Trump, entitled Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government (Defending Women). The U.S. Office of Personnel Management (OPM) provided initial guidance to agencies regarding implementation of Defending Women. HHS considers sex as a biological variable and is committed to ensuring the health and safety of women across the lifespan. All CMS components are expected to comply with Defending Women and OPM guidance by taking prompt actions to end all agency programs that use taxpayer money to promote or reflect gender ideology as defined in Section 2(f) of Defending Women. All other information remains the same.

SUBJECT: Remove Part B Batch Eligibility Process (HELG) from the Common Working File (CWF)

I. SUMMARY OF CHANGES: The purpose of this CR is for CWF to completely remove HELG process from CWF system as the process has been dormant since termination of ELGB in April 2013 Release under CR 8086.

EFFECTIVE DATE: January 1, 2017

**Unless otherwise specified, the effective date is the date of service.*

IMPLEMENTATION DATE: January 3, 2017

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revise information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)

R=REVISED, N=NEW, D=DELETED-Only One Per Row.

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:

For Medicare Administrative Contractors (MACs):

The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and

immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

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II. GENERAL INFORMATION

A. Background: HELG – This Part B Eligibility System allows Part B MACs to request beneficiary eligibility through a batch process executed in the daily CWF cycles. This system provides limited eligibility information that includes HICN, name, sex, entitlement, deductible and HMO enrollment information, to contractors who request eligibility on a beneficiary. Under CR 8086 – TERMINATION OF THE COMMON WORKING FILE ELGB PROVIDER QUERY, for April 2013 Release, CWF terminated ELGB and stopped processing ELGB transactions in batch mode.

The batch HELG system also maintains information for the last 10 contractors who previously requested eligibility on the beneficiary and automatically sends an eligibility response to them if deductibles or HMO entitlements change. It was noted during Beneficiary Data Streamlining (BDS) analysis that the HELG transaction response is not accessed by the Shared Systems. However, CWF Hosts are still generating and sharing the automatic responses. Per CMS direction, as of May 12, 2016 CWF Hosts stopped sharing automatic responses by turning off the jobs that send automatic responses.

Under this CR, CWF shall completely remove HELG from the CWF system and eliminate the need for any future maintenance.

B. Policy: N/A

III. BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility											
		A/B MAC			D M E M A C	Shared- System Maintainers				Other			
		A	B	H H H		F I S S	M C S	V M S	C W F				
9710.1	CWF shall identify and remove all elements associated to batch processing of Part B eligibility queries from the CWF system.											X	
9710.2	CWF shall identify and remove all elements associated to automatic eligibility responses generated due to deductible or HMO entitlements changes from the CWF system.											X	
9710.3	CWF shall eliminate the process of maintaining and updating of up to 10 contractor numbers on the beneficiary records. Note: This would eliminate the need for making contractor number updates during transitions.											X	
9710.4	CWF shall remove HELG process and all associated components completely from the CWF system.											X	

IV. PROVIDER EDUCATION

None

Impacted Contractors: None

V. SUPPORTING INFORMATION

Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information:N/A

VI. CONTACTS

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VII. FUNDING

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ATTACHMENTS: 0