

# CMS Manual System

## Pub 100-04 Medicare Claims Processing

Transmittal 818

Department of Health &  
Human Services (DHHS)

Center for Medicare &  
Medicaid Services (CMS)

Date: JANUARY 24, 2006  
Change Request 4104

*NOTE: Transmittal 726, dated October 21, 2005 is rescinded and replaced with Transmittal 818, dated January 24, 2006. Carriers and MCS were removed from the CR. This CR is being reissued as a FI/FISS CR only. All other information remains the same.*

**SUBJECT: Smoking and Tobacco-Use Cessation Counseling Services: Common Working File (CWF) Inquiry for Providers**

**I. SUMMARY OF CHANGES:** This Change Request will give providers the capability to access CWF via inquiry to view the number of Smoking and Tobacco-Use Cessation Counseling Services rendered to a beneficiary.

### NEW/REVISED MATERIAL

**EFFECTIVE DATE: April 01, 2006**

**IMPLEMENTATION DATE: April 03, 2006**

*Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.*

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)

R = REVISED, N = NEW, D = DELETED – *Only One Per Row.*

R/N/D	Chapter / Section / SubSection / Title
N	32/12.7/Common Working File (CWF) Inquiry

### III. FUNDING:

No additional funding will be provided by CMS; Contractor activities are to be carried out within their FY 2006 operating budgets.

### IV. ATTACHMENTS:

Business Requirements

Manual Instruction

*\*Unless otherwise specified, the effective date is the date of service.*

# Attachment - Business Requirements

Pub. 100-04	Transmittal: 818	Date: January 24, 2006	Change Request 4104
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**SUBJECT: Smoking and Tobacco-Use Cessation Counseling Services: Common Working File (CWF) Inquiry for Providers**

## I. GENERAL INFORMATION

**A. Background:** The Centers for Medicare & Medicaid Services issued instructions under CR3929 dated July 15, 2005 that implemented the frequency of editing for smoking and tobacco-use cessation counseling services. CWF maintains the number of smoking cessation counseling sessions rendered to a beneficiary. This change request gives providers the capability of viewing the number of sessions a beneficiary has received via inquiry through CWF. Such capability will allow providers to be informed of a beneficiary's available coverage for this service.

**B. Policy:** No policy changes.

## II. BUSINESS REQUIREMENTS

*"Shall" denotes a mandatory requirement  
"Should" denotes an optional requirement*

Requirement Number	Requirements	Responsibility ("X" indicates the columns that apply)								
		F I S S	R H I	C H I r i e r	D M E R C	Shared System Maintainers				Other
						F I S S	M C S	V M S	C W F	
4104.1	The CWF shall display the number of sessions rendered for smoking and tobacco-use cessation counseling services on all CWF provider inquiry screens (HIQA, HUQA, HIQH, ELGA, ELGB, and ELGH).								X	
4104.2	Contractors shall give providers the capability to view smoking and tobacco-use cessation counseling data via inquiry through CWF.	X	X			X				

### III. PROVIDER EDUCATION

Requirement Number	Requirements	Responsibility (“X” indicates the columns that apply)								
		F I	R H H I	C a r r i e r	D M E R C	Shared System Maintainers				Other
						F I S S	M C S	V M S	C W F	
4104.3	A provider education article related to this instruction will be available at <a href="http://www.cms.hhs.gov/medlearn/matters">www.cms.hhs.gov/medlearn/matters</a> shortly after the CR is released. You will receive notification of the article release via the established "medlearn matters" listserv. Contractors shall post this article, or a direct link to this article, on their Web site and include information about it in a listserv message within 1 week of the availability of the provider education article. In addition, the provider education article shall be included in your next regularly scheduled bulletin and incorporated into any educational events on this topic. Contractors are free to supplement Medlearn Matters articles with localized information that would benefit their provider community in billing and administering the Medicare program correctly.	X	X							

### IV. SUPPORTING INFORMATION AND POSSIBLE DESIGN CONSIDERATIONS

#### A. Other Instructions: N/A

X-Ref Requirement #	Instructions

#### B. Design Considerations: N/A

X-Ref Requirement #	Recommendation for Medicare System Requirements

#### C. Interfaces: N/A

#### D. Contractor Financial Reporting /Workload Impact: N/A

**E. Dependencies: N/A**

**F. Testing Considerations: N/A**

**V. SCHEDULE, CONTACTS, AND FUNDING**

<b>Effective Date*:</b> April 1, 2006 <b>Implementation Date:</b> April 3, 2006 <b>Pre-Implementation Contact(s):</b> Yvonne Young, (410) 786-1886, <a href="mailto:Yvonne.Young@cms.hhs.gov">Yvonne.Young@cms.hhs.gov</a> <b>Post-Implementation Contact(s):</b> Regional Office	<b>No additional funding will be provided by CMS; contractor activities are to be carried out within their FY 2006 operating budgets.</b>
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# Medicare Claims Processing Manual

## Chapter 32 – Billing Requirements for Special Services

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12.1 - HCPCS and Diagnosis Coding

12.2 - Carrier Billing Requirements

12.3 - FI Billing Requirements

12.4 - Remittance Advice (RA) Notices

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12.6 - Post-Payment Review for Smoking and Tobacco-Use Cessation Counseling Services

*12.7 - Common Working File (CWF) Inquiry*

## ***12.7 - Common Working File (CWF) Inquiry***

***(Rev. 818, Issued: 01-24-06; Effective: 04-01-06; Implementation: 04-03-06)***

*The Common Working File (CWF) maintains the number of smoking and tobacco-use cessation counseling sessions rendered to a beneficiary. By entering the beneficiary's health insurance claim number (HICN), providers have the capability to view the number of sessions a beneficiary has received for this service via inquiry through CWF.*